

## FRIENDS OF THE NORFOLK PUBLIC LIBRARY, INC.

A regular monthly meeting of the Friends of the Norfolk Public Library, Inc. was held in the Library Schoolhouse on **Monday, September 9, 2024.**

**Attendance:** X indicates person was in attendance

Name	Attend?	Name	Attend?
Sue Asensio	<input checked="" type="checkbox"/>	Nanci Murphy	<input checked="" type="checkbox"/>
Carla Azersky	<input checked="" type="checkbox"/>	Mary Murphy	<input type="checkbox"/>
Callan Bignoli	<input type="checkbox"/>	Ken Nelson (Trustee)	<input type="checkbox"/>
Barbara Byron	<input type="checkbox"/>	Emily Nicodemus	<input type="checkbox"/>
John Creeden	<input type="checkbox"/>	Jennifer Oliver (Trustee)	<input checked="" type="checkbox"/>
Diane Cullen	<input type="checkbox"/>	Jodi Pappas	<input type="checkbox"/>
Harry Dorman	<input type="checkbox"/>	Ted Petrakos	<input type="checkbox"/>
Emily Ellen	<input type="checkbox"/>	Betty Rice	<input type="checkbox"/>
Stephanie Hamel	<input checked="" type="checkbox"/>	Allison Riendeau (library)	<input checked="" type="checkbox"/>
Lisa Hawver	<input checked="" type="checkbox"/>	Elissa Rosenthal	<input type="checkbox"/>
Adam Hommeyer (library)	<input checked="" type="checkbox"/>	Eleanor (Ellie) Royston	<input type="checkbox"/>
Jill Kennedy	<input type="checkbox"/>	Lynne Sarikas	<input type="checkbox"/>
Stephanie Knoch	<input type="checkbox"/>	David Sok	<input type="checkbox"/>
Susan McCarthy	<input checked="" type="checkbox"/>	Fran Sullivan	<input checked="" type="checkbox"/>
Patti McCarty	<input type="checkbox"/>	Sarah Ward (library)	<input checked="" type="checkbox"/>

Nanci Murphy, President, called the meeting to order at 6:33pm.

The minutes from the last meeting were attached to the email reminder of this meeting. Nanci asked if there were any comments or corrections. There were no changes so the minutes stand approved as submitted.

### **Library Director's report:** Given by Sarah

- Reimbursement to the library gift fund \$985 – approved (ordered things off their wish list) NPL gift fund check
- Transfer to the grant account \$1,071.97 July and August Hoopla – approved – transfer to grant expense account
- Two people were upset about Hoopla being gone. BPL anyone can check out on Hoopla
- Have new libby extensions – buy additional copies of popular titles
- Check out the Spellshop by Sarah Beth Durst – Sarah says its MAYBE better than Harry Potter!
- Volunteer us to host legislative breakfast in March – a big event hosted by different libraries every year – 9 AM on Friday March 7<sup>th</sup>. Snow date is March 14<sup>th</sup>. SAILS has a committee doing bulk of work but we have invitations to send out. Let the Friends know how we can participate. Advocating for libraries and budgets.
- Grant opportunity – digital equity a couple million dollars – lowest amount you can ask for is \$1 million. Wi-Fi infrastructure is one of the idea, and Norfolk will help us do 10% match that is required.
- Strategic plan due October 1<sup>st</sup>
- KP cares new contact
- New position opening in October – children's part time librarian – hopefully start after the holidays in January
- Summer reading super successful – 580-ish people registered this summer.
- Scavenger hunts are a huge success – about 300 kids a month
- David's programs are also a big success – has 4 or so 3D printers always going

- Scooby-Doo is next theme
- Added about 8 new security cameras in the past couple of weeks to cover blind spots inside.
- Speaker series has had some good participation, and you can access recordings after whenever you want. Plan to play recordings at the COA also
- Adam
  - finished survey mid-August – numbers are up since we didn't have a major flood. David has figured out how to get building visit count and it is also up. Total number of programs 449 for all ages. Attendance was almost doubled – over 6,000. Scavenger hunts were so popular. Essentially – a lot more traffic through the library!
  - Overall holdings – printed increase in 3,000; increase in 2,000 on platforms. Total circulation materials 128,728 – increase by about 18,000.
  - September highlights – library speaker consortium, belly dancing, and food 52
  - October – mindfulness theme – 3 guided meditation sessions, yoga, adult color night
  - reduction in need for volunteer hours mainly because of hiring and Sarah Duran helping in cataloging and a new person helping starting tomorrow
- Alison
  - Pirate week scavenger hunt with pirate flags, story time pirate theme, pirate STEM for littles (fizzy pirate chest and metal detector), Muppet treasure island movie
  - Regular story times remain
  - Bluey paint night is added for older kids and little kids filled up
  - Scooby Doo October paint night already filled up
  - October interactive movie Hocus Pocus
  - November is national game month, doing glow mini golf in the library and registration is open (18 holes) Friday November 22<sup>nd</sup> – Friends are paying for the glow golf
  - October book boxes for the littles is starting
  - Program for teens in September – cookie and craft program – making beaded suncatchers. October is glow paint night for teens.

**President's Report:** Given by Nanci

- Emily has a database we looked at but we are sticking with QuickBooks
- Sign on the book shed that needs to be replaced (Nanci will work on getting quotes). Eagle Scout already starting work on it! We need a better sign to have people put books in the right place. He is also helping with some signage in the library
- Craft sale? May require too much space and manpower to sort things
- New trailer will be filled with books – doesn't leak (hopefully!) – garden club stuff will be going in the older trailer since Emily is moving

**Treasurer's Report:** Given by Susan.

- Summer - \$10,000 revenue including membership, Southwick zoo, book sale, puzzles
- CD due Sept 29<sup>th</sup>. Try to roll over and hopefully rates don't drop. \$620 over 4 months right now.
- If you put a deposit in the bank put it in QuickBooks as the same date to keep things making sense
- Accounts – we have \$88,000 in all three accounts total, and we give the library more than we used to in the past
- Sent taxes over to Steve to be done. Not due until November
- Still need last push for \$985 for bay state shelter donations to give to library

**Trustee's Report:** Given by Jennifer

- First meeting Tuesday at 6:30 next week
- Review borrowing policy, library initiative program policy and strategic planning
- Patti is no longer a Trustee

**Other/Ongoing:**

- Friends – send your job descriptions to Nanci
- Remember that meetings are now first Monday of the month at 6:30PM (beginning March 6).

The meeting was adjourned at 7:19PM.

**The next meeting is Monday, October 7 at 6:30PM – location Library Schoolhouse. Will also have zoom available.**