

FRIENDS OF THE NORFOLK PUBLIC LIBRARY, INC.

A regular monthly meeting of the Friends of the Norfolk Public Library, Inc. was held in the Library Schoolhouse on **Monday, October 2, 2023.**

Attendance: X indicates person was in attendance

Name	Attend?	Name	Attend?
Courtney Allen	<input checked="" type="checkbox"/>	Michelle McDonough	<input checked="" type="checkbox"/>
Sue Asensio	<input checked="" type="checkbox"/>	Nanci Murphy	<input checked="" type="checkbox"/>
Barbara Byron	<input type="checkbox"/>	Ken Nelson, Trustee	<input type="checkbox"/>
John Creeden	<input type="checkbox"/>	Emily Nicodemus	<input checked="" type="checkbox"/>
Diane Cullen	<input type="checkbox"/>	Jennifer Oliver	<input checked="" type="checkbox"/>
Karen Cunningham-Anderson	<input checked="" type="checkbox"/>	Jodi Pappas	<input checked="" type="checkbox"/>
Harry Dorman	<input type="checkbox"/>	Ted Petrakos	<input type="checkbox"/>
Karen Gallup	<input type="checkbox"/>	Betty Rice	<input type="checkbox"/>
Lisa Hawver	<input checked="" type="checkbox"/>	Allison Riendeau	<input checked="" type="checkbox"/>
Stephanie Hamel	<input checked="" type="checkbox"/>	Elissa Rosenthal	<input checked="" type="checkbox"/>
Alison Lane	<input type="checkbox"/>	Eleanor (Ellie) Royston	<input type="checkbox"/>
Kavya Machetira	<input type="checkbox"/>	Lynne Sarikas	<input checked="" type="checkbox"/>
Susan McCarthy	<input checked="" type="checkbox"/>	Sarah Ward	<input checked="" type="checkbox"/>
Patti McCarty	<input type="checkbox"/>		<input type="checkbox"/>

Nanci Murphy, President, called the meeting to order at 6:32pm.

The minutes from the last meeting were attached to the email reminder of this meeting. Nanci asked if there were any comments or corrections. There were no changes so the minutes stand approved as submitted.

Update on the state of the library: Given by Sarah

- Garden Day – we are re-doing garden beds – met with DPW to learn where irrigation is. Oct 21st at 9:30AM. Lots of plants and time donated already. We want to clean out junk and lay down mulch at the very least.
- One bed has irrigation in the front, one doesn't have any at all. Very sunny.
- Sarah is getting mulch and plants she wants

Library Director's report: Given by Sarah and Courtney and Allison

- New IT person (David) starts end of October 23rd – coming from Providence library system and Allison knows him – tech programming background to offer programs to patrons
- Month to month contract with SAILS to have an IT person to cover us until David starts
- Hoopla first invoice since we lowered checkouts – about 80 less checkouts, \$60 less. No complaints from patrons
- Basement cleanout, loft cleanout, general space cleanout – renting a dumpster.
- Allison started rearranging the collections. We get rid of something if its been 6 years since someone has checked it out – a big one is children's audio books. It makes more room for other things. We will try to sell them at book sale. Will re-shelve popular audio book titles with their book counterparts.
- Digital mapping – more to come. Stack maps is the company. They make a digital map of the footprint of each shelf and we can have a directory that tells you which section of the shelf to go to for what you are looking for. Cost to be determined.
- Programming:
 - Taylor swift program Oct 11th for movie premiere
 - spooky bugs and creepy crawlies

- concert on 19th grant from Cultural council
- horror trivia on 26th
- watch the book on Oct 12th – read book and then come watch movie and discuss
- spooky paint night for kids 8-12 (paint nights really popular!)
- 3D paint pen workshop also popular.
- Tuesday watercolor group has art on the walls. Stonybrook camera club is next display.
- 73 kids did pirate scavenger hunt

Book & Bake Sale:

- Karen CA is volunteering for mailing
- Mailing date will be Sunday January 28th, 2024, 9:30-noon.
- Send letters to local nursing homes and say bring letter in on Saturday between 1-3pm, you can have bag sale at \$\$ price – gives them a chance to have an extra hour to browse. Limit the number of bags so we have some for Discover still.
- Sarah has a list of local ones – or we can search
- Contact the activities person at each home and they can send a representative and have X number of bags
- Maybe 5 locations or so for the first time?
- Bookfinder – Susan – they haven't posted us yet but keep an eye out

Treasurer's Report: Given by Sue

- Southwick - \$640
- Printer and copier \$39
- Books - \$164.80
- Jim James Park Street Books - \$155 this week (will be part of October numbers)

Trustee's Report: Given by Jen

- September 18th – reviewed and updated library initiated program policy and borrowing policy
- Cleaned up a few policies – safety, privacy, policy practices, etc.
- Next meeting Oct 17th 6:30PM at schoolhouse – electronic services, Norfolk town policy, diversity and inclusion policy

Other/Ongoing:

- Friends – send your job descriptions to Nanci
- Remember that meetings are now first Monday of the month at 6:30PM (beginning March 6).
- Sunshine fund – for when something happens – money comes from donations from the group. We need to restart it and have someone to run it, and also to donate to it. NOT mandatory. Barbara ran it before – the money is gone now, so we need to pick it up again. Talk to Nanci if you want to run this.
- Michelle – no update on printing or salem yet. She will send quotes to Nanci and Karen.

The meeting was adjourned at 7:10PM.

The next meeting is Monday, November 6th at 6:30PM – location Library Schoolhouse. Will also have zoom available.