

## FRIENDS OF THE NORFOLK PUBLIC LIBRARY, INC.

A regular monthly meeting of the Friends of the Norfolk Public Library, Inc. was held in the Library Schoolhouse on **Monday, March 4, 2024**.

**Attendance:** X indicates person was in attendance

Name	Attend?	Name	Attend?
Courtney Allen	<input checked="" type="checkbox"/>	Susan McCarthy	<input checked="" type="checkbox"/>
Sue Asensio	<input type="checkbox"/>	Patti McCarty	<input type="checkbox"/>
Kate Aucella	<input type="checkbox"/>	Michelle McDonough	<input type="checkbox"/>
Carla Azersky	<input checked="" type="checkbox"/>	Nanci Murphy	<input checked="" type="checkbox"/>
Callan Bignoli	<input checked="" type="checkbox"/>	Mary Murphy	<input type="checkbox"/>
Barbara Byron	<input type="checkbox"/>	Ken Nelson, Trustee	<input checked="" type="checkbox"/>
John Creeden	<input type="checkbox"/>	Emily Nicodemus	<input checked="" type="checkbox"/>
Diane Cullen	<input type="checkbox"/>	Jennifer Oliver	<input type="checkbox"/>
Karen Cunningham-Anderson	<input type="checkbox"/>	Jodi Pappas	<input type="checkbox"/>
Harry Dorman	<input checked="" type="checkbox"/>	Ted Petrakos	<input type="checkbox"/>
Emily Ellen	<input checked="" type="checkbox"/>	Betty Rice	<input type="checkbox"/>
Karen Gallup	<input type="checkbox"/>	Allison Riendeau	<input checked="" type="checkbox"/>
Stephanie Hamel	<input checked="" type="checkbox"/>	Elissa Rosenthal	<input checked="" type="checkbox"/>
Lisa Hawver	<input checked="" type="checkbox"/>	Eleanor (Ellie) Royston	<input type="checkbox"/>
Jill Kennedy	<input checked="" type="checkbox"/>	Lynne Sarikas	<input checked="" type="checkbox"/>
Stephanie Knoch	<input type="checkbox"/>	David Sok	<input type="checkbox"/>
Alison Lane	<input type="checkbox"/>	Fran Sullivan	<input type="checkbox"/>
Cindy Ladue	<input type="checkbox"/>	Sarah Ward	<input checked="" type="checkbox"/>
Kavya Machettira	<input type="checkbox"/>		<input type="checkbox"/>

Nanci Murphy, President, called the meeting to order at 6:30pm.

The minutes from the last meeting were attached to the email reminder of this meeting. Nanci asked if there were any comments or corrections. There were no changes so the minutes stand approved as submitted.

### **Library Director's report:** Given by Sarah

- Saturday Matt is leaving 😞 - he is taking more responsibility at the law firm
- Library speakers consortium – author talks - \$2500/year and you have access to live feeds and back logs. See if we can partner with COA and split the cost. Will ask Friends in May for funds
- Strategic plan meetings date finalized this week – might be April, May, June meetings (Susan, Callan, Stephanie)
- Library is opening at 2pm on Monday March 18<sup>th</sup> due to staff strategic plan meeting
- Courtney- writer's group, fiber arts, no fail craft, nancy drew talk on 7<sup>th</sup> and can provide value of nancy drew books, 12<sup>th</sup> clear your clutter with Susan, April 3<sup>rd</sup> kitchen materials swap (bowls, whisks etc), April 4<sup>th</sup> author talk with Virginia Rafferty?
- Allison – stamp paint programs are filling up fast, paint night for littles, clay cactus, felted hedgehog program pop up art school for teens, mario kart tournament on 21<sup>st</sup> on early release day, fairytale STEM program, pokemon programming, monthly sensory program for all ages and abilities, April 1 teen program with pizza and needle punch crafting
- David's computer take apart program had great turnout, he 3D printed dragons and had a paint dragon night

- Hoopla – checkouts are coming down to 5, Hoopla has to change it. Feb bill was \$1100. Phase out hoopla and put money towards programming or purchasing more Libby books that we would own forever. Maybe get rid of Hoopla after the summer or end of fiscal year.

#### **Book & Bake Sale:** Given by Nanci

- Emily has a fundraiser raffle – Dr. Seuss Quilt – we need another table – Friday and Saturday, \$10 raffle tickets. Need raffle permit \$25 at town hall (Nanci).
- Lynne selling cards at the book sale – proceeds go directly to the Friends - \$10 per package of cards (4 cards in a package), and keep it separate from the quilt and membership
- Feature Emily and Lynne in newsletter announcing their crafts
- Emily – signs – all set? Jill is going to help with the layout
- Outdoor signs – put them out – Lisa will do it 2 weeks ahead of time, and we have to take them down too
- Food and water for Wednesday for the boy scouts – need someone to help arrange and have food delivered (BJs food and cutlet platter?)
- Mary and Donna bake sale – need more stuff this year!
- Boy scout coordinator needed Wed, Fri, Sat
- CDs and DVDs – a lot of people are considering going back to DVDs so we are not going to lower the price now
- Sarah will do a timelapse again this year – David was elected to help!
- Pricing – adult and young adult Hardback/paperback - \$2, small paperback \$1, children's hardback \$1, children's paperback 50 cents, teacher's books are same pricing as children's books, foreign language kids go with foreign language adults
- It will be on bookfinder

#### **Treasurer's Report:** Given by Susan – February 2024 report

- Revenue: TOTAL \$10,150
  - Cash Contributions
    - Corporate Sponsors \$2,500.00
    - Total Cash Contributions \$ 500.00
  - In-Library Book Sales \$265.00
  - Membership Dues
    - FRESH Membership Drive \$9,385.00
    - Total Membership Dues \$9,385.00
- Expenditures TOTAL \$ 4,391.18
  - Bank Service Charges 215.28
  - Friends Expenses: TOTAL \$1,315.40
    - Book and Bake Sale Expenses 1,268.00
    - Membership Drive
      - Postage - Fresh 47.40
  - Grants To Norfolk Library 850.50
    - Southwick 2,010.00
    - Total Grants To Norfolk Library \$ 2,860.50
- Net Operating Revenue \$ 5,758.82
- Interest on CD's 32.44
- Net Revenue \$ 5,791.26
- Our CD is moving to around 5% earnings – we had \$48,000-ish in money market

#### **Trustee's Report:** Given by Ken

- Meeting Feb 12 – 2 guests – new town facilities manager gave briefing on status of building (replace current boiler and install new nitrogen generator for sprinkler system), and David Sok also attended
- Reviewed policies – collection development, bulletin board, final draft of maker space in March, updates to borrowing policy

- March 13 at 6:30 in schoolhouse is next meeting
- Will review safety and security procedures and policy and tutoring policy
- Added to monthly town schedule for pest control

**Membership:** Given by Nanci

- We have a little bit less membership at this time compared to last year
- Sponsors – should be getting Dedham and Rockland Trust
- Ellie is filling this right now but we have an open spot!!! January-April is the busiest time – LYNNE!!!! Welcome!

**Other/Ongoing:**

- Friends – send your job descriptions to Nanci
- Remember that meetings are now first Monday of the month at 6:30PM (beginning March 6).
- **Reschedule 5/6 meeting to May 13<sup>th</sup>**

The meeting was adjourned at 7:45PM.

**The next meeting is Monday, April 1 at 6:30PM – location Library Schoolhouse. Will also have zoom available.**