

## FRIENDS OF THE NORFOLK PUBLIC LIBRARY, INC.

A regular monthly meeting of the Friends of the Norfolk Public Library, Inc. was held in the Library Schoolhouse on **Monday, May 1, 2023.**

**Attendance:** X indicates person was in attendance

Name	Attend?	Name	Attend?
Courtney Allen	<input checked="" type="checkbox"/>	Patti McCarty	<input checked="" type="checkbox"/>
Barbara Byron	<input type="checkbox"/>	Michelle McDonough	<input type="checkbox"/>
John Creeden	<input type="checkbox"/>	Mary Murphy	<input type="checkbox"/>
Diane Cullen	<input type="checkbox"/>	Nanci Murphy	<input checked="" type="checkbox"/>
Karen Cunningham-Anderson	<input checked="" type="checkbox"/>	Ken Nelson, Trustee	<input type="checkbox"/>
Harry Dorman	<input type="checkbox"/>	Emily Nicodemus	<input checked="" type="checkbox"/>
Karen Gallup	<input type="checkbox"/>	Jennifer Oliver	<input type="checkbox"/>
Lisa Hawver	<input checked="" type="checkbox"/>	Jodi Pappas	<input type="checkbox"/>
Stephanie Hamel	<input checked="" type="checkbox"/>	Ted Petrakos	<input checked="" type="checkbox"/>
Ann Hanssen	<input type="checkbox"/>	Betty Rice	<input type="checkbox"/>
Bridget Irish	<input type="checkbox"/>	Allison Riendeau	<input checked="" type="checkbox"/>
Stephanie Knoch	<input type="checkbox"/>	Elissa Rosenthal	<input checked="" type="checkbox"/>
Alison Lane	<input type="checkbox"/>	Eleanor (Ellie) Royston	<input type="checkbox"/>
Kavya Machetira	<input checked="" type="checkbox"/>	Frances Sullivan	<input type="checkbox"/>
Susan McCarthy	<input checked="" type="checkbox"/>	Sarah Ward	<input type="checkbox"/>

Nanci Murphy, President, called the meeting to order at 6:30pm.

The minutes from the last meeting were attached to the email reminder of this meeting. Nanci asked if there were any comments or corrections. There were no changes so the minutes stand approved as submitted.

### **Library Director's report:** Given by Courtney

- Budget meeting happened, holding off on a position and didn't have to cut anything else.
- Needs additional \$1000 towards Hoopla (an online library catalog of audiobooks, TV shows, movies, music)
- Provided FY24 budget sheet – Nanci is going to follow up with Sarah for stats from last year. Will vote on it next month.
- Some money may come from grants, may split water and coffee, reduce number of checkouts offered
- We would get back from between \$1500-\$2000 from Southwick Zoo passes
- Discontinuing Davis farmland and Eric Carl? passes
- Performers – Build wave, science experiment show, video games, amateur historian for silent movies.
- Tunes for tots concert series – Tuesday town hill - 5 performances
- Boredom busters – backpacks with books, robots, coding, interactive elements, brain teasers
- Will have a summer event and summer reading event in June
- Through December averaging about 200 people or so with kids programs. YA was average of 10-12. Sept and Oct highest at 60 and 70. Adults- between Sept and Dec, averaging about 80 people for attendance. Pretty average attendance levels.

### **Book & Bake Sale:** Given by Nanci

- Jane – comes every year – says Norfolk sale is the best one, and the dealers mentioned this to her.
- THANK YOU TO EVERYONE for making the sale so awesome!

- We had just shy of 1,000 people – ALMOST hit the record.
- Had \$500 less profit than last year
- Have a small sale in between the big sales? Maybe open the sorting room one a month for sales? Or just promote what we already have way more/better signs in the library
- Susan is going to jump in on the newsletter and try to promote it more
- Bake sale – not many people baked. We need to ask volunteers to bake more batches (e.g. 4 dozen chocolate chip cookies).
- We are not on bookfinder re: our sale – do we have a specific contact? You have to send bookfinder a message EARLY as soon as you know the date.
- Circulation desk – distribute and sell the friends bags? Maybe cut the price to \$20
- Paperback wall worked well
- Adult T shirts next year?
- Final hour \$10 bag sale was great
- Announcing to senior centers, schools, cradles to crayons to take books at the end is helpful
- Need to make sure we have enough to give Discover so they keep coming back
- Thoughts from Susan McCarthy about “Salon Shopping” book sales:
  - You'd potentially lose the day for cleaning and sorting books. A dozen people shopping (plus volunteers) would make moving around the room difficult. Could you lose one day a month for sorting books without the need to reschedule that task to another day?
  - You probably should check with the fire chief about how many people can be in this room (with obstructions and a single door) before really planning to do this.
  - One consistent day, the 1st (or 3rd, etc.) Saturday of the month.
  - Would these sales be cash only? Otherwise, you'd need someone who'd be comfortable using the Square device available for each sale day.
  - This would also be extra work for the Treasurer ... setting up a simple cash box, charging the Square device, and going to the bank with the deposit.
  - While the group was enthusiastic, how many would help to be cashier or even go in to sort books during non-sale days to pick up the sorting slack? Even though this is a small event, the work shouldn't fall to the same small group of individuals every month.
  - I googled "pop-up book sale" and of course most of the results were for pop-up books ... but it looks like this Friends group has a book sale every weekend...but no big sale - Friends of Johnson County Library Pop Up Book Sales | Johnson County Library (jocolibrary.org)

**Treasurer's Report:** Given by Susan.

- Susan is not running again – position is open! She is not leaving though.

**Membership:** Given by

- About \$1600 in membership

**Other/Ongoing:**

- Friends – send your job descriptions to Nanci
- Remember that meetings are now first Monday of the month at 6:30PM (beginning March 6).
- We vote in June on everyone's roles – reach out to Stephanie if you are interested. Steph will contact Allison for help.

The meeting was adjourned at 7:45PM.

**The next meeting is Monday, June 5<sup>th</sup> at 6:30PM – location Library Schoolhouse. Will also have zoom available.**